

Action Plan

2017-18 Action Plan – Schedule

EEU

Priorities:

- A) comfortable working environment and high-tech infrastructure;**
- B) stimulation of creative activity and internationalization;**

Scope of activities	Deadlines											
	September	October	November	December	January	February	March	April	May	June	July	August
Architecture bachelor, urban planning master degree and certified doctors (English Language) one-step programs elaboration, taking into consideration modeling and specifications of international universities' educational programs and gaining of accreditation.												
Establishment of Health Care Faculty, establishment / development of medical laboratories and appropriate infrastructure and												

implementation of English language programs												
Preparations works to be performed for Research center establishment (Foundation of laboratories: 1. Multifunctional Accelerator. 2. Behavioral Laboratory 3. Research Project Bureau)												
Increase number of partner international organizations and universities, implementation of joint programs and projects												
Examination of labor market on a large scale												
Improvement of educational programs assessment mechanisms												
Development of Students Achievements Assessment Process												
Elaborating on continual updating of teaching methodology and considering international experience during usage / application of the process												
Diversification of student services and taking actions for												

improvement of student supporting mechanisms	■	■	■	■	■	■	■	■	■	■	■	
Establishment of relationship with potential employers, maintaining the cooperation with the existing ones and involvement of employers in the learning process to a greater extent	■	■	■	■	■	■	■	■	■	■	■	
Elaboration of regulations concerning educational activities, improving of the existing ones	■	■	■	■	■	■						
IT management policy review / upgrading								■	■	■		
Planning – implementation of local and international scientific and student activities: participation in research grants; publishing of scientific digests; conferences / workshops/ seminars/ conducting public lectures, etc.	■	■	■	■	■	■	■	■	■	■	■	
Development of university library resources and constant updating of library fund	■	■	■	■	■	■	■	■	■	■	■	
Graduates database establishment								■	■	■		
Graduates feedback and employment statistics upgrading				■	■				■	■		

Elaboration of new mechanisms for advancing of scientific activities												
Elaborating methodology for individual curriculum compilation												
Constant upgrading of infrastructure facilities												
Building of new training campus												
Constant upgrading of university website (new website design, and thus, improvement of e-portals, applications and other available sources)												
Updating policies related to the implementation of modern organizational management standards												
Creating / publishing relevant educational materials for educational programs (readers, manuals, availability of foreign literature in Georgian)												
Refresher courses for the whole staff (seminars, informational meetings, etc).												
Incentives to conduct scientific and research activities for academic personnel and leading affiliating policy with qualified staff												

elaboration/assessment, sharing of teaching methods and scientific activities;												
Development of new human resource management policy, outsourcing of human resource activities;												
Implementation of up-to-date organizational standards and their gradual elaboration, development of personnel and infrastructure as per renewed policy												
Increase number of international organizations and universities, elaboration of joint programs and projects												
Submission of labor market extensive research results												
Development of university library resources and constant updating of library fund												
Feedback surveys of graduates and constant update of employment statistics												
Launching of electronic document flow system												
Verification and validation of renewed e-learning database												

Advancement of student achievements assessment system	■	■	■	■	■	■	■					
Continual advancement of teaching methodology and considering international experience during usage / application of the process	■	■	■	■	■	■	■	■	■	■	■	
Diversification of student services and improvement of student supporting mechanisms	■	■	■	■	■	■	■	■	■	■	■	
Establishment of relationship with potential employers, maintenance of existing ones and involvement of the employers in the studying process to a greater extent	■	■	■	■	■	■	■	■	■	■	■	
Elaboration of regulations concerning educational activities, enhancement of the existing ones	■	■	■	■	■	■	■	■				
Marketing and public relations systems promotion and their further upgrading.	■	■	■	■	■	■	■	■	■	■	■	
Development of IT service and infrastructure, outsourcing of IT activities, in accordance with IT management updated policy								■	■	■	■	■
Arrangement of local and international scientific and student activities: participation	■	■	■	■	■	■	■	■	■	■	■	

in research grants, publishing of scientific digests; conference / workshop / seminars organization, etc.												
Incentives of scientific activity, enactment of supporting mechanisms												
Opening of research center and gradual enactment of laboratories: 1. Multi-functional accelerator. 2. Behavioral Laboratory 3. Research Project Bureau												
Construction of new campus and purchasing of necessary infrastructure facilities												
Permanent updating of university website												
Creating / publishing relevant educational materials for educational programs (readers, manuals, availability of foreign literature in Georgian)												
Refresher courses for the whole staff (seminars, informational meetings, etc.)												
Incentives to conduct scientific / research activities for academic personnel and leading affiliating policy with qualified staff												

Refresher courses for administrative personnel (training courses, continuity educational program, etc.)	Grey	Grey	Grey								Grey	Grey	
Commencing institutional validation process with international university		Red	Red	Red	Red	Red	Red	Red	Red	Red	Red	Red	Red
Monitoring and assessment													
Development of internal assessment mechanisms with the aim to improve quality of educational process						Red	Red				Red	Red	
Monitoring of management efficiency in the university					Grey	Grey							
Statistical data processing and recommendations											Red	Red	
Implementation and analysis of internal university surveys	Grey	Grey									Grey	Grey	

2019-20 action plan

EEU

Priorities:

- A) research and studying process integration and focusing on practical results;**
- B) comfortable working environment and high-tech infrastructure;**
- C) promotion of creative activities and internationalization;**

Scope of activities	Deadlines											
	September	October	November	December	January	February	March	April	May	June	July	August
Preparation works for re-accreditation process in the following bachelor programs: <ul style="list-style-type: none"> • International Relations; • Business Administration; • Law 												
Focusing on further improvement and development of educational programs assessment mechanisms												
Opening of the new campus												
Continuous review of teaching methods, taking into account international experience in the given process												

Students service improvement												
Establishment of collaboration relations with potential employers, maintaining the cooperation with the existing ones and facilitating inclusion of employers in the learning process												
Elaboration of educational activities regulations, updating / improving of existing ones;												
Improvement in marketing												
Updated informational management systems												
Arrangement of local and international scientific and student activities: participation in research grants, publishing of scientific digests; conference / workshop / seminars / public lectures / seasonal schooling, etc.)												
Total enactment of research laboratories: 1. Multi-functional accelerator. 2. Behavioral Laboratory 3. Research Project Bureau												
Advanced adapted environment for persons with special educational needs												

Establishment of update infrastructure facilities in the new campus	■	■	■	■	■	■	■	■	■	■	■	■
Opening of medical laboratory							■	■	■	■	■	
Permanent update of university website	■	■	■	■	■	■	■	■	■	■	■	
Starting works to open a medical clinic						■	■	■	■	■	■	
Creating / publishing relevant educational materials for educational programs (readers, manuals, availability of foreign literature in Georgian)						■	■	■	■	■	■	
Advocating refresher courses for the whole staff (seminars, informational meetings, etc.)			■	■	■	■	■	■	■	■	■	
Conduction efficiency analysis and assessment of implemented mechanisms regarding academic personnel refresher courses and incentives										■	■	
Advocating in training and developing relevant practical skills			■	■	■	■	■	■	■	■	■	
Implementation of organizational management standards	■	■	■	■	■	■	■	■	■	■	■	

Refresher courses of the administrative staff (training – courses, continuity education programs, etc.)												
Advancement of Institutional validation process with international universities												
Involvement of academic personnel from international universities in the university life, program elaboration, sharing of teaching methods and scientific activities;												
Increase number of partner international organizations and universities, work on joint programs and projects and further implementation of the ones												
Development of educational programs taking into consideration the extensive research results of labor market												
Opening of the modern library in the new campus with renewed e-systems and library resources												
Design and development of Electronic System for Graduates Employment rates												

Advancement / implementation of fully functional electronic systems (financial, learning database, electronic document flow system)													
Monitoring & Assessment													
Upgrading of internal assessment mechanisms to improve quality of educational process													
Monitoring of management process effectiveness in the university													
Statistical data processing and recommendations													
Implementation, analysis and application of internal university surveys													