



**EEU**

The Physical, Mental and Social Well-being Scientific  
Research Centre  
Regulations

## Article 1. General regulations

1.1. The present regulations define the legal status, activity goals, powers, functions, management, structure and other issues related to the center's activities of the research unit of "East Europe University" LLC (hereinafter - the University) - Physical, Mental and Social well-being Scientific Research Centre (hereinafter - the Centre).

1.2. The Centre is a research unit included in the structure of the university, which conducts its activities in accordance with the legislative and subordinate legal acts of Georgia, the university regulations and other internal legal acts.

1.3. The Centre is accountable to the Rector of the University and the Vice-Rector for Scientific Affairs.

## Chapter II. Objectives, powers and functions of the Center's activity

### Article 2. Objectives of the Centre

2.1. The aim of the Centre's activity is to promote the introduction of a holistic approach to physical and mental health in educational organizations; formation of a healthy learning environment in educational institutions; Formation of such an organizational culture at the levels of general and higher education, which ensures the full-fledged activity of the institution, the mental health and well-being of the persons involved in the educational process. The research Centre also aims to develop pedagogical innovations promoting the institution's activities, mental health and well-being, which will allow each person involved in the educational process to fully reveal their academic potential.

### Article 3. Functions and tasks of the center

3.1. Objectives of the Centre:

a) Promoting the provision of a healthy and sustainable learning and working environment for students, staff and other interested parties.

- b) Increasing the profile of health and sustainability in the main activities of the university - study, research.
- c) implementation of scientific research projects in cooperation with Georgian, European, American and Asian universities/scientific institutes;
- d) working on and publishing scientific-research works (manuals, magazines, scientific collections and others);
- e) organization of scientific conferences, seminars, trainings, workshops, public lectures, educational events;
- f) implementation of other functions and tasks based on the goals of the center.

#### Article 4. Authority of the Center

4.1. In order to fully fulfill the assigned functions and tasks, the center is authorized to:

- a) to cooperate with local, international academic, scientific-research and other profile institutions on behalf of the center;
- b) participate in local and international scientific grant competitions;
- c) independently obtain funding, receive assistance and donations;
- d) request allocation of funds from the university budget;
- e) apply to units and employees included in the structure of the university in order to request information from them in accordance with the rules established by the university;
- f) to use the university's infrastructure, inventory and other material resources in accordance with the rules established by the university;
- g) to carry out supporting activities related to scientific research activities.
- h) exercise other powers granted by the current legislation and internal legal acts of the University.

### Chapter III. Center management, structure and staff

#### Article 5. Management of the center

1.1. The activities of the Centre are managed by the head, who is appointed and dismissed by the rector of the university.

1.2. The head of the Centre is accountable to the rector of the university and the vice-rector for scientific issues.

1.3. In case of temporary absence of the head of the Centre or a vacancy in the position, his duties are performed by the vice-rector for scientific affairs of the university makes a decision on the appointment of a deputy.

#### Article 6. Centre structure and personnel

6.1. The Centre consists of researchers who are appointed and dismissed by the rector of the university.  
researchers of the center

6.2. For the full functioning of the Centre, it is possible to invite specialists and support staff of appropriate competence and number to its composition based on the contract.

6.3. The employees of the Centre are accountable to the head of the Centre.

6.4. The functions and duties of the center's employees are determined by the labor contract signed with them.

Article 7. Function-duties of the official of the Centre.

#### 7.3. Head of the Centre:

a) directs the activities of the Centre;

b) is responsible for performing the functions and tasks of the Centre;

c) distributes functions among the employees of the Centre, gives them relevant instructions and tasks;

- d) controls the performance of functions and tasks by the employees of the Centre;
- e) listens to the report from the employees about the work performed by them;
- f) signs/endorsees the documents prepared in the Centre within his competence;
- g) distributes incoming correspondence to the Centre;
- h) submits a report on the activities of the Centre to the vice-rector for scientific affairs (also to the rector if requested) at least once a year, at the end of the academic year and/or upon request;
- l) submits proposals to the vice-rector for scientific affairs (also to the rector, if necessary) regarding the Centre's structure, staffing, work organization, employee incentives or disciplinary responsibility;
- j) petitions for raising the qualifications and retraining of the Centre's employees;
- k) issues conclusions on behalf of the Centre within its competence;
- m) represents the Centre in relations with third parties within the scope of the granted authority;
- n) exercises other powers granted by the current legislation and internal legal acts of the university.

#### **Chapter IV. Property and Finances of the Center**

##### **Article 8. Property of the Centre**

8.3. In order to fulfill the functions and tasks assigned to the Centre, it is possible to transfer real-movable property, inventory and other material and technical means, resources that are the property of the university.

8.4. The intellectual and material values created as a result of the Centre's activities are the property of the university.

##### **Article 9. Funding of the Centre**

9.3. Sources of financing of the Centre are:

- a) University budget;
- b) scientific grants;
- c) revenues obtained by commercialization of research results and other types of scientific research activities;
- d) grants and donations;
- e) other incomes allowed by the legislation of Georgia and internal legal acts of the University.

9.4. Funds and other incomes received by the center are fully used to fulfill the goals and functions of the center and are not allowed to be used for any other purpose.

## Chapter V. Final Regulations

### Article 10. Reorganization and liquidation of the Centre

10.3. The reorganization and liquidation of the Centre is carried out in accordance with the rules established by the internal legal acts of the university.

### Article 11. Approving the provision, making changes, declaring it invalid

11.3. The present regulation is approved by the representative council of the university.

11.4. The present regulation is amended and declared invalid by the representative council of the university.