



Bachelor's Degree Program in Public Administration

Approved by:
the Representative Council's decision of May 15, 2024 (Protocol No. 3)

Bachelor's Degree Program

Public Administration

Tbilisi , 2024 year

Bachelor's Degree Program in Public Administration

Appendix 1 .

Curriculum

| No | Name of the study course/module | Course code | ECTS credit/hour | Student's learning load | | Admission prerequisite | teaching semester |
|---|---------------------------------------|-------------|------------------|-------------------------|-------------------|------------------------|-------------------|
| | | | | Contact hours | independent hours | | |
| I. Compulsory study courses of the free component (24 ECTS) | | | | | | | |
| 1 | Information technologies | BPA1001 | 6/150 | 48 | 102 | does not have | 1 |
| 2 | Basics of Academic Writing | BPA1002 | 6/150 | 48 | 102 | does not have | 2 |
| 3 | English language (B 1) | BPA1003 | 6/150 | 88 | 62 | does not have | 1 |
| 4 | English language (B 2) | BPA1004 | 6/150 | 88 | 62 | BPA1003 | 2 |
| II. Free component elective courses (6 ECTS) | | | | | | | |
| 1 | Basics of sociology | BPA1005 | 6/150 | 48 | 102 | does not have | 2 |
| 2 | Introduction to Philosophy | BPA1006 | 6/150 | 48 | 102 | does not have | 2 |
| 3 | Basics of psychology | BPA1007 | 6/150 | 48 | 102 | does not have | 2 |
| 4 | Democracy and citizenship | BPA1008 | 6/150 | 48 | 102 | does not have | 2 |
| 5 | Fundamentals of law | BPA1009 | 6/150 | 48 | 102 | does not have | 2 |
| 6 | Political psychology | BPA1010 | 6/150 | 48 | 102 | does not have | 2 |
| III. Compulsory study courses of the main field of study (1 35 ECTS) | | | | | | | |
| 1 | Introduction to Public Administration | BPA 2001 | 6/150 | 48 | 102 | does not have | 1 |
| 2 | Introduction to Political Science | BPA 2002 | 6/150 | 48 | 102 | does not have | 1 |
| 3 | Principles of economics | BPA 2003 | 6/150 | 48 | 102 | does not have | 1 |
| 4 | Law of state organization of Georgia | BPA 2004 | 6/150 | 48 | 102 | does not have | 2 |
| 5 | Fundamentals of management | BPA 2005 | 6/150 | 48 | 102 | BPA 2003 | 2 |
| 6 | Professional English language 1 | BPA 2006 | 5/125 | 88 | 62 | BPA1004 | 3 |

Bachelor's Degree Program in Public Administration

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|--|---|----------|-------|-----|-----|-----------------------|---|
| 7 | Basic human rights | BPA 2007 | 5/125 | 48 | 77 | BPA 2004 | 3 |
| 8 | Administrative Law (Public Administration) | BPA 2008 | 5/125 | 48 | 77 | BPA 2004 | 3 |
| 9 | Strategic management | BPA 2009 | 5/125 | 48 | 77 | BPA 2005 | 3 |
| 10 | Public finances | BPA 2010 | 5/125 | 48 | 77 | BPA 2003 | 3 |
| 11 | Research methods | BPA 2011 | 5/125 | 48 | 77 | does not have | 3 |
| 12 | Professional English language 2 | BPA 2012 | 5/125 | 88 | 62 | BPA 2006 | 4 |
| 13 | Human resources management | BPA 2013 | 5/125 | 48 | 77 | BPA 2005 | 4 |
| 14 | Administrative law (administrative proceedings) | BPA 2014 | 5/125 | 48 | 77 | BPA 2008 | 4 |
| 15 | Public policy | BPA 2015 | 5/125 | 48 | 77 | BPA 2002 | 4 |
| 16 | local government | BPA 2016 | 5/125 | 48 | 77 | BPA 2004 | 4 |
| 17 | European Union law | BPA 2017 | 5/125 | 48 | 77 | BPA 2004 | 4 |
| 18 | Innovative management | BPA 2018 | 5/125 | 48 | 77 | BPA 2005 BPA 2012 | 5 |
| 19 | Public servants law | BPA 2019 | 5/125 | 48 | 77 | BPA 2014 | 5 |
| 20 | Public service management and e-governance | BPA 2020 | 5/125 | 48 | 77 | BPA 2014 | 5 |
| 21 | Organizational behavior and leadership | BPA 2021 | 5/125 | 48 | 77 | BPA 2013 | 5 |
| 22 | Access to public information and protection of personal data | BPA 2022 | 5/125 | 48 | 77 | BPA 2014 | 5 |
| 23 | Rules of conflict of interest, ethics and conduct in public service | BPA 2023 | 5/125 | 48 | 77 | BPA 2008 | 5 |
| 24 | Learning practice | BPA 2024 | 7/175 | 161 | 14 | 120 ECTS ¹ | 6 |
| 25 | Bachelor thesis | BPA 2025 | 8/200 | 15 | 185 | 120 ECTS | 6 |
| IV. Elective courses of the main field of study (15 ECTS) | | | | | | | |
| 1 | Political parties and electoral systems | BPA 3001 | 5/125 | 48 | 77 | BPA 2004 | 6 |
| 2 | Regulation and management of public procurement | BPA 3002 | 5/125 | 48 | 77 | BPA 2014 | 6 |

¹ A student who has mastered all the mandatory courses of the main field of study (120 ECTS) will be admitted to the study practice and bachelor's thesis.



Bachelor's Degree Program in Public Administration

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|----|---|----------|-------|----|----|----------|---|
| 3 | Migration policy and citizenship | BPA 3003 | 5/125 | 48 | 77 | BPA 2015 | 6 |
| 4 | Management of legal entities established by the state | BPA 3004 | 5/125 | 48 | 77 | BPA 2008 | 6 |
| 5 | The role of civil society in a democratic state | BPA 3005 | 5/125 | 48 | 77 | BPA 2001 | 6 |
| 6 | Administrative offense | BPA 3006 | 5/125 | 48 | 77 | BPA 2014 | 6 |
| 7 | Project management (introductory course) | BPA 3007 | 5/125 | 48 | 77 | BPA 2005 | 6 |
| 8 | Methodology of drafting an administrative act (practical course) | BPA 3008 | 5/125 | 48 | 77 | BPA 2014 | 6 |
| 9 | Economic policy of the state | BPA 3009 | 5/125 | 48 | 77 | BPA 2003 | 6 |
| 10 | Social policy of the state | BPA 3010 | 5/125 | 48 | 77 | BPA 2015 | 6 |
| 11 | Local and regional development policy | BPA 3011 | 5/125 | 48 | 77 | BPA 2015 | 6 |
| 12 | Georgia's foreign policy and international organizations | BPA 3012 | 5/125 | 48 | 77 | BPA 2015 | 6 |
| 13 | Demographic policy | BPA 3013 | 5/125 | 48 | 77 | BPA 2015 | 6 |
| 14 | Regulation and management of the sphere of culture | BPA 3014 | 5/125 | 48 | 77 | BPA 2008 | 6 |
| 15 | Political marketing | BPA 3015 | 5/125 | 48 | 77 | BPA 2002 | 6 |
| 16 | Public relations management | BPA 3016 | 5/125 | 48 | 77 | BPA 2005 | 6 |
| 17 | Taxes and tax system | BPA 3017 | 5/125 | 48 | 77 | BPA 2010 | 6 |
| 18 | The art of public speaking | BPA 3018 | 5/125 | 48 | 77 | BPA 2001 | 6 |
| 19 | Administrative systems of European countries | BPA 3019 | 5/125 | 48 | 77 | BPA 2001 | 6 |
| 20 | Global politics | BPA 3020 | 5/125 | 48 | 77 | BPA 2015 | 6 |
| 21 | Environmental protection, urban planning and city planning policy | BPA 3021 | 5/125 | 48 | 77 | BPA 2014 | 6 |
| 22 | Financial control in the public administration system | BPA 3022 | 5/125 | 48 | 77 | BPA 2010 | 6 |